

KENTUCKY BOARD OF HOME INSPECTORS
MEETING MINUTES
June 9, 2015

A regular meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions in Frankfort, KY on June 9, 2015.

MEMBERS PRESENT

James A. Chandler, Chairman
Mark G. Oerther, Vice Chairman
Edward "Neal" Tong
Welford "Bud" Wenk
Ken Fister
Mariah Gratz
Robert P. Johnson
Kevin Farris
Mitch Buchanan

MEMBERS ABSENT

None

OCCUPATIONS AND PROFESSIONS STAFF

Megan Woodson, Board Administrator
Diana Jarboe, Board Administrator

OFFICE OF THE ATTORNEY GENERAL

Marcus Jones, Office of the Attorney General

GUESTS

Steve Keeney, PLI
Don Gaines, A-PASS Weikel
Garret Gerard, License renewal applicant

CALL TO ORDER

Mr. Chandler called the meeting to order at 10:12 a.m.

MINUTES

A motion was made by Mr. Wenk to approve the meeting minutes from May 12, 2015. Mr. Fister seconded that motion and it carried.

MONTHLY FINANCIAL REPORT

The financial statement for May 2015 was reviewed by the Board.

LICENSURE STATUS REPORT

There are currently 332 licensed Home Inspectors.

BOARD COUNSEL REPORT

Mr. Jones informed the board of the upcoming Public Hearing scheduled for June 29, 2015 9:00am for 815 KAR 6:010. Mr. Chandler will attend.

OCCUPATIONS AND PROFESSIONS REPORT

Mrs. Jarboe informed the board of the current events of O&P including the recent personnel changes for the Office of Occupations and Professions and asked the board members to consider the difficulty and volume of the work that Board Administrators routinely perform. Lastly, Gordon Slone, the Executive Director of O&P, is aware of the upcoming board vacancies and is already taken measures to expedite filling these positions.

OLD BUSINESS

Mr. Chandler spoke with Jack Coleman at the Division of Housing Building and Construction about the move back to their office. Mr. Chandler is in the process of setting up a meeting with Mr. Coleman.

NEW BUSINESS

The board reviewed correspondence from Ray Sandbek regarding the recent regulation changes and the process taken by the Legislative Research Committee to pass such proposed regulations. A response will be given to Mr. Sandbek outlining the specific details of regulation proposals, the LRC process, and the timeline of a new regulation becoming effective.

The Board reviewed the proposed draft of 815 KAR 6:080. The board will further review this proposal at the next board meeting.

Mr. Oerther motioned for the board to appoint a committee that will publish a newsletter on the Board's website each month. The committee shall consist of Mr. Johnson and Mr. Wenk. Mr. Buchanan seconded the motion and the motion carried. Once this newsletter is available, Mrs. Woodson will post to the Board's website and email to all licensees.

EDUCATION COMMITTEE REPORT

The Education Committee made the following recommendations:

National Property Inspections, Inc – Pre-Licensing Provider Application deferred.

The Board requests documentation of the physical location of each laboratory and each field training as well as evidence of 3 unpaid home inspections under the supervision of a Kentucky licensed home inspector with satisfactory written reports submitted to the course provider in addition to the 16 hours of field training.

Mr. Farris seconded the recommendations and they carried.

APPLICATIONS COMMITTEE

Mr. Gerard attended the applications committee at the Board's request to discuss his home inspection report and standard of practice.

The FBI background check for Michael Race was reviewed by the Committee.

The Applications Committee recommended the following:

- Initial licensure applications to be approved – Jeffrey Adams, Don Crume, Eric Gentry, Brendan McHugh, James R. Tolliver, Chris Chirafisi
- Initial application deferred - Peyton Jones
- Renewal applications to be approved – Daniel Carney, Garret Gerard, Chris King, Adam Rankin, and James H. Tolliver

Mr. Johnson seconded the Committee's recommendations and the motion carried.

COMPLAINTS COMMITTEE

The Complaints Committee recommended dismissal of 2014-07 for untimely filing. Mr. Farris seconded the motion and the motion carried. Mr. Chandler signed the settlement agreement for 14-KBHI-0251. The Complaints Committee recommended dismissal of 2015-02 due to the inspection being completed within the state of Ohio. Mr. Farris seconded the motion and the motion carried.

The Complaints Committee reported the following cases are ongoing:

- Romancik
- 2014-01

- 2014-02
- 14-KBHI-0251
- 2015-03

TRAVEL AND PER DIEM

Mr. Fister made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Mr. Farris, carried.

NEXT MEETING

The next meeting is scheduled for Tuesday, July 14th, 2015 at 10:00am at the Office of Occupations and Professions in Frankfort, KY.

ADJOURNMENT

Mr. Johnson made a motion to adjourn at 1:21p.m. The motion was seconded by Mr. Wenk and carried.

Minutes prepared by Megan Woodson on June 23, 2015